



## EventCAST Portable Radio Station Rental

Quote    Estimate    Proforma Invoice   Quote # **EXAMPLE**

Date

**Author**

**Email / Phone**

**Reference #**

**Comments:** The complete EventCAST system includes a 10-watt AM transmitter & antenna system with cables & required accessories. Ideal for temporary applications, it includes a program mixer to integrate live microphones, sound board feeds & an integrated USB message repeater for mp3 file repetition. Equipment is housed in a 19" rack portable case. No FCC license is required under FCC Part 15.221 for educational groups for on-property broadcasting, any content. For 3-5 mile range, operator must have governmental connection & obtain a FCC license; broadcasts are non commercial, voice-only. Inquire for licensing details. Freight, handling & sales tax, if applicable, will be added, as appropriate. Return freight is the responsibility of the renter or UPS return service can be issued. An executed rental agreement (below, page 3) is required. Rental days do not include freight arrival/departure days.

**Contact**

**Agency**

**Ship Address**

**Mail Address**

**Phone**

**Email**

Description	Unit Price	Quantity	Amount	
<b>Station Rental Options</b>				
* Complete System Rental for a Weekend (up to 3 days onsite not including freight days)	\$750.00		\$0.00	<input type="checkbox"/>
* Complete System Rental for up to 7 Days (not including freight days)	\$950.00		\$0.00	<input type="checkbox"/>
* Complete System Rental for One Month (not including freight days)	\$1,950.00		\$0.00	<input type="checkbox"/>
* Complete System Rental for Multiple Months (not Including freight days - per month)	\$1,500.00		\$0.00	<input type="checkbox"/>
Antenna System Only Rental for Multiple Months (not including freight days)	\$450.00		\$0.00	<input type="checkbox"/>
Transmitter Only Rental for Multiple Months (not including freight days)	\$600.00		\$0.00	<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
<i>Deliverables Subtotal</i>			<b>\$0.00</b>	
<i>Discount % .00</i>			-	<b>\$0.00</b>
<i>Deliverables Discounted</i>				<b>\$0.00</b>
<b>Services</b>				
Frequency Search				<input type="checkbox"/>
Technical Training & Setup Onsite				<input type="checkbox"/>
Message Recording & Production				<input type="checkbox"/>
FCC License for Government Entities	\$495.00		\$0.00	<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
<i>Services</i>			<b>\$0.00</b>	
State sales tax will be applied to all deliverables and services on this document, unless you are remitting the tax to your state as "use tax" or you are exempt. We denote partial taxation by checking applicable boxes to the right of line items. If you feel we have not applied tax correctly, please let us know before ordering. We will also send you a "State Tax Information Form" to complete and submit, after we receive your order. If sales tax is not to be applied on this quote, please indicate at the time of ordering if you are <input type="radio"/> tax exempt <input type="radio"/> or paying use tax.	<i>Packaging and Handling</i>		<b>\$0.00</b>	
	<i>Freight</i>		<b>\$0.00</b>	
	<i>Subtotal</i>		<b>\$0.00</b>	
	<i>State Sales Tax % .00</i>		<b>\$0.00</b>	
	<i>Grand Total</i>		<b>\$0.00</b>	

Quotations are valid for 180 days from quotation date.

Footnote:

(\* Includes antenna system, transmitter, cables, digital voice player, mixer, mics, weatherproof case, power supply and instructions.

# Rental Agreement

I (*your name*) \_\_\_\_\_ of (*your agency*) \_\_\_\_\_

shall rent the aforementioned radio system from Information Station Specialists, Inc., at the stated rate, from the date of receipt until the date of reshipment to Information Station Specialists, Inc. (The rental period shall not include the date of receipt or the date of reshipping. All shipping charges are the responsibility of the renter, both for delivery and return of the system. Typically the shipping charges to the renter's location are included in this contract, while the shipping return charges are borne by the renter. Up to 30 days in advance of the rental date, the renter's credit card will be charged. Cancellation within 30 days of rental will qualify the renter for a 90% refund. (Signature below indicates agreement to these terms.)

I agree to insure or take responsibility for the rented equipment against all forms of hazard and theft and be responsible for all costs to Information Station Specialists caused by theft or damage to the equipment while in my possession or while being rented. This includes loss or damage while in shipment, if it is not adequately insured as described below. If equipment requires repair as a result of this rental, upon return to Information Station Specialists, I authorize the company to charge my card for the actual damages, not including normal wear and tear. This does not include insured loss or damages while in transit reimbursed to Information Station Specialists by the freight carrier. (IMPORTANT: Save shipping containers for returning equipment to Information Station Specialists. (See instructions below.)

Should operational problems occur with the system during the rental, days of non-operation shall be subtracted in a prorated fashion from the rental fee charged by Information Station Specialists. I understand that operational problems -- whether caused by a defective component, incorrect setup or operation - do not absolve me or my company/agency from responsibility for freight and prorated rental charges. The exception is a situation where the system arrives nonfunctional due to freight damage. In this case, Information Station Specialists shall pay outbound freight, the renter shall pay the return freight and the freight company shall be responsible for repair costs if the shipment has been insured as required below. Component replacement during the rental period shall be at the option of Information Station Specialists.

Organization or Agency Name \_\_\_\_\_

Your Name & Title \_\_\_\_\_ Today's Date \_\_\_\_\_

Local Contact's Name (*if different*) \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

Desired Rental Date(s) \_\_\_\_\_

Federal Tax ID Number (if applicable) \_\_\_\_\_

State Sales Tax Exemption Number (*if applicable*). Or attach certificate. \_\_\_\_\_

Shipping Address \_\_\_\_\_

Purchase Order # (*Net 30, Government Agencies Only*) \_\_\_\_\_

Billing Address \_\_\_\_\_

## Credit Card Information:

MasterCard  Visa Person/number to Call to Obtain Call for Credit Card Info \_\_\_\_\_

Credit Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

3-Digit Security Number \_\_\_\_\_ Name on Card \_\_\_\_\_

Billing Address \_\_\_\_\_

Upon completion of the rental terms, I will return all equipment in the original packaging via UPS ground service to . . .  
**Information Station Specialists, Rental Receiving, 3368 88th Avenue, Zeeland, MI 49464**

I will insure the shipment for \$2,000 and will ship at my expense UPS ground service.